



## GRANT APPLICATION

First County Bank Foundation, Inc.

Through the dedication and charitable nature of First County Bank, its Directors, Corporators, Officers and Employees, the Bank strives to make a difference in the communities that it serves. This is accomplished by helping to ensure that local charitable needs continue to be met.

Established in 2001 in honor of First County Bank's 150th anniversary, the First County Bank Foundation, Inc. was created to distribute funds annually to nonprofit organizations that support community and economic development, increase the availability of affordable housing and programs that support quality of life and educational enrichment for families and children. As a mutual community bank, First County Bank has no stockholders; the Bank considers contributions made to the Foundation as a means of paying dividends back to the local communities it serves. Those communities include the areas in lower Fairfield County where the Bank's branches are located: Stamford, Norwalk, Darien, Greenwich, New Canaan and Westport.

A handwritten signature in black ink that reads "Reyno G. Giallongo, Jr." followed by a stylized flourish.

Reyno Giallongo, Jr.  
Chairman of the Board & CEO, First County Bank  
President, First County Bank Foundation, Inc.

First County Bank Foundation, Inc.  
117 Prospect Street  
Stamford, Connecticut 06901  
Phone: (203) 462-4858  
FAX: (203) 462-4245  
[www.firstcountybank.com/application-process](http://www.firstcountybank.com/application-process)

## **First County Bank Foundation, Inc. INSTRUCTIONS AND GENERAL INFORMATION**

To apply for a First County Bank Foundation, Inc. grant, please submit one completed copy of the enclosed application to:

First County Bank Foundation, Inc.  
Attn: Karen Kelly  
Vice President, First County Bank Foundation, Inc.  
117 Prospect Street  
Stamford, CT 06901

Applications for grants are accepted from January 1<sup>st</sup> to March 31<sup>st</sup>. Applications will not be accepted after March 31<sup>st</sup>. Grant recipients will be notified by mid-June. Questions concerning the contents of this application may be directed to the First County Bank Foundation, Inc. at (203)462-4858 or emailed to [foundation@firstcountybank.com](mailto:foundation@firstcountybank.com).

In order to receive consideration for funding, agency programming must be focused in one of the following areas:

- Community/Economic Development
- Affordable Housing
- Children/Families

Note: Special consideration will be given to those agencies/programs benefiting low-to-moderate income populations in our market.

#### Eligibility:

- Non-profit tax exempt status under sections 501(c)(3) of the Internal Revenue Code
- Location in one of the following cities/towns: Stamford, Darien, Greenwich, New Canaan, Norwalk, Westport
- Have community support, address community needs, have measurable outcomes, demonstrate fiscal/administrative responsibility

The First County Bank Foundation does not support the following:

- Individuals
- Capital/Endowment Campaigns
- Fundraising Events/Sponsorship Opportunities
- Trips/Tours/Conferences
- Deficit Spending/Debt Liquidation
- Religious organization, unless stated program is for the benefit of the community
- Private/Parochial Schools
- Organizations that discriminate in any way
- Organizations not open to the public
- Political causes

**First County Bank Foundation, Inc.  
STANDARD GRANT APPLICATION**

Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Website: \_\_\_\_\_

Contact: \_\_\_\_\_

Position: \_\_\_\_\_

Email Address:  
\_\_\_\_\_

Geographic Area Served:  
\_\_\_\_\_

Program for which funding is being requested: \_\_\_\_\_

Amount Requested: \_\_\_\_\_ Total Agency Budget: \_\_\_\_\_

Is the overall mission of the organization to serve low-to-moderate income individuals or communities? Please check either Yes or No.    Yes    No

If yes, please explain and provide supporting documentation inclusive of population served.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If no, does the program for which you are applying target low-to-moderate income individuals or communities? Please explain and provide documentation inclusive of population served.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If low-to-moderate income individuals and communities are not specifically targeted, what percentage of your overall audience is low-to-moderate income?  
\_\_\_\_\_  
\_\_\_\_\_

Has your agency been funded by the Foundation in the past? Please check either Yes or No.

Yes    No

If yes, please state year, amount, and program for which you received funding:

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Signature of Executive Director: \_\_\_\_\_ Date: \_\_\_\_\_

Please provide the following information in narrative form, with headings as noted and attach responses to the end of the application with email or mailing submission:

1. Organization (Please limit to 2 pages)
  - A. Organization Mission and goals
  - B. Organization History
  - C. Staffing information (number of full time and part time employees, number of volunteers)
  - D. Description of agency programs
  - E. Number of individuals served and description of population served, including age, ethnicity, sex, residence, socio-economic status, or other relevant information. Indicate percentage of low/moderate income population served.
2. Program (Please limit to 2 pages)
  - A. Description of program for which you are applying, including activities, population served, need(s) which will be met
  - B. Goals and objectives
  - C. Expected outcomes
  - D. Collaboration with other agencies, organizations, if applicable
  - E. Other current, prospective funding sources for program
  - F. Descriptions of staff positions carrying out the program
3. Agency trends, challenges, accomplishments (Please limit to 1 page).
4. Attachments
  - A. 501(c)(3) Letter
  - B. Board of Directors List, with affiliations
  - C. Annual Report (if available)
  - D. Most recent audit
  - E. Overall agency operating budget
  - F. Program Budget
  - G. IRS Form 990